

SAMPLE GUEST INVITATION LETTER

[Date]

U.S. **[Consulate or Embassy]**

Nonimmigrant Visa Section

[City, Country location of U.S. Consulate or Embassy]

Dear Consular Officer:

My name is **[student's name as it is on your passport]**. I am currently a **[graduate or undergraduate student]** in **[name of department or college]** at the University of North Carolina at Charlotte, in **[F1/J1 immigration]** status, which is expected to continue until **[end date on your I-20 or DS-2019]**.

I would like to invite my **[relationship]**, **[full name]** to visit me in Charlotte, North Carolina to **[state purpose of the trip]** for the period from **[date]** to **[date]**.

Host (Student) Information:

- Name:
- Current Address:
- Passport Number:
- Passport valid until:
- Current Immigration Status:
- Date of Initial Entry to the U.S.:
- Relationship to guest:

Visitor Information:

- Name:
- Current Address:
- Date of Birth:
- Place of Birth:
- Passport Number:
- Passport Valid Until:
- Source of Funding During Stay in U.S.:

Thank you for your consideration.

Sincerely yours,

[Your signature]