

Exchange Students – Fall 2024

Pre-Arrival Information

(Checklist works best with the **Adobe Acrobat** app)

*Updated February 29th, 2024

Pre-Arrival Checklist for:	
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(Student Name)

Dear _____,

Congratulations on being accepted to the UNC Charlotte exchange program for the term beginning **August 2024**. Please read this arrival information carefully, including important deadlines for things you must complete before you arrive at UNC Charlotte. If you still have questions after you have read through this material, please contact your UNC Charlotte exchange coordinators (Amy Mabery and Dillon Clausner) at isso-exchange@uncc.edu. Remember to include your name in your emails.

Sincerely, Amy & Dillon

My Important Information

<i>My Immigration Information</i>	
SEVIS Number:	
UNC Charlotte EV Program Number:	P-1-04774
EV Category:	Student non-degree
Site of activity:	UNC Charlotte 9201 University City Blvd Charlotte, NC 28223

<i>My UNC Charlotte (NinerNET) Credentials</i>	
Student ID Number:	
Email address: (NinerNET username before @)	
Activating your UNC Charlotte Account:	How do I activate my NinerNET account?

UNC Charlotte Pre-Arrival To-Do List

Below are instructions for items you are responsible for completing before you arrive on-campus.

Check box	Due Date	Item
	As soon as you can	<p style="color: #4F81BD;"><i>SCHEDULE J-1 VISA APPOINTMENT</i></p> <p>ISEP Students – ISEP, your J-1 visa sponsor, will provide you with visa instructions</p> <p>Non-ISEP Students - The visa status you will have while in the U.S. is J-1. The enclosed DS-2019 document is to be used to obtain your J-1 visa and as a travel document for entering the U.S.</p> <p>1) Complete form DS-160: Online Nonimmigrant Visa Application</p>

		<p>2) Schedule your visa appointment, refer to the U.S. Embassy or Consulate website where you will be interviewed for specific instructions. This process charges a fee (separate from the SEVIS fee).</p> <p>3) A few days before your visa interview, pay your \$220 SEVIS fee - https://www.fmjfee.com/i901fee/</p> <p>Documents to bring to the interview:</p> <ul style="list-style-type: none"> • DS-2019 • Letter of acceptance to UNC Charlotte • Proof of financial support • Evidence that you have paid the SEVIS fee <p>For more info, see ISSO's web page for newly admitted students Applying for a U.S. Visa stamp</p>
	Mar 15 – Apr 1	<p><i>COURSE "WISH LIST"</i></p> <p>Login to the Exchange Student Course Wish List (through ISSO Connect) using your UNC Charlotte email address and password. After you login, you will be asked to authenticate your email account before you are directed to the form. The form provides instructions for looking up courses.</p>
	May 1 (Sign up early! Space may not be available if you wait.)	<p><i>APPLY FOR CAMPUS HOUSING (Starting Fall 2024 semester)</i></p> <p>Housing & Residence Life provides instructions for Applying for On-Campus Housing. When you are ready to apply, keep these tips in mind:</p> <ul style="list-style-type: none"> • Login - You'll need to login using your NinerNet credentials (your UNC Charlotte email address and password). • Browser problems - If the application doesn't seem to work, then try a different browser. Using a Virtual Private Network (VPN) may help. • Contract – Read the housing contract carefully. You are responsible for observing all important contract dates. • Questions - Have housing questions? Email Housing and Residence Life directly (hrlmailbox@uncc.edu) be sure to include your name, student ID number, and a description of the problem. <p>Apply early for your best chance of obtaining an open space. Read more about on-campus housing.</p>
	May 1	<p><i>GLOBAL GATEWAYS/GLOBAL LIVING ON CAMPUS</i></p> <p>Global Gateways is an interactive residential program for learning about the world with other international and U.S. students living together in Global Gateways Wing of Witherspoon Hall (an on-campus housing community). Read more about Global Gateways. PRIORITY is given to EARLY APPLICATIONS.</p>
	Jul 20	<p><i>Earliest date you may enter the U.S. with an Aug 19, 2024 DS-2019 start date</i> (You may enter up to 30 days before DS-2019 start date)</p>

	Aug 1	<p><i>REQUEST TEMPORARY HOUSING WITH A LOCAL FAMILY (AUG 9th or AUG 10th ONLY)</i></p> <p>If you need to arrive 1 or 2 days early before on-campus housing opens, complete the temporary home stay form and we will try to place you with a local family for 1 or 2 nights (Only complete one form, either the Aug 11th airport pick up request or the Aug 9th and Aug 10th temporary home stay request).</p>
	Aug 1	<p><i>REQUEST AIRPORT PICKUP FOR ARRIVAL ON AUGUST 11TH (ONLY 1 DAY)</i></p> <p>Let ISSO know if you need to be picked up from the airport (CLT) on August 11th between 8 am – 8 pm (Only complete one form, either the Aug 11th airport pick up request or the Aug 9th or Aug 10th temporary home stay request). The ISSO provides airport pick-up on August 11th free of charge. Details about the airport pickup drivers and volunteer student greeters will be sent closer to Aug 11th.</p>
	Aug 1	<p><i>UPLOAD STUDENT ID CARD PHOTO</i></p> <p>Don't take a chance on a disappointing ID card photo, instead submit your photo before you arrive. By uploading your photo, your ID card will be created for you before you arrive, which will make it easier for you to enter your building and use your meal plan.</p>
	Aug 1	<p><i>HEALTH INSURANCE – PURCHASE OR OPT OUT (Waive)</i></p> <p>You will be automatically billed for the university's health insurance plan (\$1400/semester) unless you provide evidence of a comparable plan that provides coverage in the U.S. Read more about insurance requirements and the waiver process.</p> <p><i>Need help with insurance?</i></p> <p>Do you need help waiving or enrolling in insurance? Or do you need confirmation that you waived or enrolled correctly? Contact the Student Health Center. Details below:</p> <p>By phone: 1-704-687-7435 (8 am – 5 pm) By Email: myinsurance@uncc.edu In Person: Go to the Student Health Center, Insurance Office (Campus Map).</p>
	Aug 1	<p><i>UPLOAD PROOF OF IMMUNIZATIONS</i></p> <p>North Carolina state law requires all college students to submit proof of the required immunizations.</p> <ul style="list-style-type: none"> • List of Required vaccines – Available from the Student Health Center Immunization Requirements page (search the page for 'Immunization Form') <p>Upload Proof of vaccines - See FAQs instructions on submitting your immunization records.</p>
	Aug 11 (TBD) Beginning at 12 pm	<p><i>RESIDENCE HALL MOVE-IN</i></p> <p>You will receive specific move-in instructions closer to your arrival date.</p> <p>What to bring: remember, you must provide your own towels, sheets (54 X 80 in or 150 cm X 200 cm), and blanket and pillow. If you hope to buy these items after you arrive, prepare a back-up plan for the first few nights in case you can't go shopping for several days.</p>
	August 15	<p><i>FOOD ON CAMPUS</i></p> <p>Read more about the meal plan options. You may finalize your meal plan after you arrive at UNC Charlotte for a \$25 administrative fee.</p>

	Aug 14 - 16	<i>INTERNATIONAL STUDENT ORIENTATION</i> Participate in activities to prepare you for life at UNC Charlotte. See ISSO orientation webpage for details.
	Aug 19	<i>FIRST DAY OF CLASS</i>
	Aug 26	<i>LAST DAY TO CHANGE CLASSES</i>
	Aug 27	<i>PAY UNC CHARLOTTE BILLS</i> By this date, you must pay your UNC Charlotte bill in full, or make the first payment of your payment plan. View your e-bill and pay your charges through My UNC Charlotte . See also Flywire, international payment option . As exchange students, you are given special permission to pay your bill after you arrive at UNC Charlotte. This is true even though there is an earlier deadline listed for all students.
	Sep 2	<i>LABOR DAY (NO CLASSES)</i>
	Oct 14 - 15	<i>FALL BREAK (NO CLASS)</i>
	Nov 27 - 30	<i>THANKSGIVING (NO CLASS)</i>
	Dec 4	<i>LAST DAY OF CLASSES</i>
	Dec 6 - 12	<i>FINAL EXAMINATIONS</i>
	Dec 13	<i>Campus Housing Closes</i> All one-semester students must move out of their residence halls by this date. Two-semester students staying through Spring 2025 semester may continue to access campus housing (through May 9, 2025), but should make plans off campus during winter break since most students leave campus, and many campus services close from Dec 13, 2024 – Jan 2, 2025.
	Jan 30, 2025	<i>Last date students with a Dec 31, 2024 DS-2019 end date may remain in the U.S.</i> One-semester students must leave the U.S. no later than Jan 30, 2025, 30 days after your DS-2019 end date. Two-semester students must exit the U.S. no later than June 30, 2025.

See also [UNC Charlotte Academic Calendar](#).

ESTIMATED EXPENSES PER SEMESTER

Item	Exchange Costs	Self-Pay Costs
Tuition & Fees	\$0	\$11,250
Housing & Meals	\$6650	\$6650
Health Insurance	\$1400	\$1400
Miscellaneous/Personal Expenses (varies per student)	\$2950	\$2950
TOTAL	\$11,000	\$22,250